

MEDITERRA

COMMUNITY DEVELOPMENT DISTRICT

March 3, 2021

BOARD OF SUPERVISORS

REGULAR MEETING

AGENDA

Mediterra Community Development District
OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W•Boca Raton, Florida 33431
Phone: (561) 571-0010•Fax: (561) 571-0013•Toll-free: (877) 276-0889

February 24, 2021

Board of Supervisors
Mediterra Community Development District

ATTENDEES: Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Dear Board Members:

The Board of Supervisors of the Mediterra Community Development District will hold a Regular Meeting on March 3, 2021 at 3:00 p.m., in the Bella Vita I Room at the Sports Club at Mediterra, 15735 Corso Mediterra Circle, Naples, Florida 34110. The agenda is as follows:

1. Call to Order/Roll Call
2. Chairman's Comments
3. Public Comments [**3 minutes per person**]
4. Discussion: Fiscal Year 2020 and 2021 Operations Financial Impact Analysis with Breakdown of September Actual Costs Versus Budgeted Amount
5. Discussion/Consideration: Bank Restoration of Lake 13
6. Discussion/Consideration: M.R.I. Inspection LLC 2021 Inspection Report and Proposal to Clean Storm Drain Structures with 25%
7. Discussion/Consideration: Padova Drainage Pipe Remediation Options
8. Discussion: Fishing in CDD Stormwater Lakes
9. Discussion: Website Posting
10. Discussion: Staff/Board Member Communication
11. Acceptance of Unaudited Financial Statements as of January 31, 2021
12. Approval of November 18, 2020 Regular Meeting Minutes

13. Staff Reports

A. District Counsel: *Hopping Green & Sams, P.A.*

B. District Engineer: *Johnson Engineering, Inc.*

- Continued Discussion: Extension of Veterans Parkway and Potential Impacts to Mediterra

C. District Manager: *Wrathell, Hunt and Associates, LLC*

- NEXT MEETING DATE: April 21, 2021 at 3:00 P.M.

○ QUORUM CHECK

Mary Wheeler	<input type="checkbox"/> IN-PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
Kenneth Tarr	<input type="checkbox"/> IN-PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
Mike Bishko	<input type="checkbox"/> IN-PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
Robert Greenberg	<input type="checkbox"/> IN-PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
Vicki Gartland	<input type="checkbox"/> IN-PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO

D. Operations Manager: *Wrathell, Hunt and Associates, LLC*

- Key Activity Dates

14. Action/Agenda or Completed Items

15. Old Business

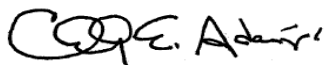
16. Supervisors' Requests

17. Public Comments

18. Adjournment

Should you have any questions, please do not hesitate to contact me directly at (239) 464-7114.

Sincerely,



Chesley "Chuck" E. Adams, Jr.
 District Manager

FOR RESIDENTS TO 'LISTEN IN' TO THE BOARD MEETING

CALL IN NUMBER: 877-876-9174

CONFERENCE ID: MEDITERRA

PROGRAM TITLE: MEDITERRA CDD BOARD OF SUPERVISORS MEETING

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE

CALL-IN NUMBER WILL BE PROVIDED WITHIN 24 HOURS OF MEETING

FEEL FREE TO CONTACT 561-571-0010 FOR CALL-IN NUMBER

CONFERENCE ID: MEDITERRA

PROGRAM TITLE: MEDITERRA CDD BOARD OF SUPERVISORS MEETING

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

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Mediterra CDD

FY 2020 and 2021 Operations Financial Impact Analysis

<u>Operations Account</u>	Budget FY 2020	Actual FY 2020	Variance FY 2020	Budget FY 2021	Encumbered FY 2021	Variance FY 2021	<u>Notes</u>
Contractual Services	\$ 203,980	\$ 199,150	\$ 4,830	\$ 215,000	\$ 215,000	\$ -	L and W contract as well as Cane Toad removal
Aqua/cut backs/pipe cleanout	\$ 100,000	\$ 62,580	\$ 37,420	\$ 100,000	\$ -	\$ 100,000	
Street sweeping	\$ 8,000	\$ 3,075	\$ 4,925	\$ -	\$ -	\$ -	
Electricity	\$ 33,000	\$ 30,266	\$ 2,734	\$ 31,500	\$ 31,500	\$ -	
Capital Outlay Drain Pipe				\$ 78,000	\$ 78,000	\$ -	per contract with MRI
Future Aeration replace	\$ 17,400	\$ 12,450	\$ 4,950	\$ 17,340	\$ -	\$ 17,340	
Cap Outlay FCB Loan	\$ 89,960	\$ 92,081	\$ (2,121)	\$ 89,960	\$ 89,960	\$ -	
	\$ 452,340	\$ 399,602	\$ 52,738	\$ 531,800	\$ 414,460	\$ 117,340	

Current FY 20 and 21 Ops Variance Profit/(Loss) **\$ 170,078** Additional Considerations

- \$ 6,325 Littoral Plantings
- \$ 38,065 Lake 35 Lake Banks
- \$ 11,875 Lake 13 Lake Banks
- \$ 56,265 Total of Additional Considerations
- \$ 113,813 Currently unencumbered**

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

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Structure	Lake#	Condition	2020	2019	2018	2017
1	L-1	25% Sand & Debris	25%	30%	30%	15%
2	CB	Clean	30%	35%	50%	15%
3	CB	25% Sand & Debris	25%	40%	55%	10%
4	L-7	35% Sand & Debris	10%	10%	30%	10%
5	L-7	25% Sand & Debris	10%	10%	5%	10%
6	CB	10% Sand & Debris	45%	10%	5%	10%
7	CB	10% Sand & Debris	10%	10%	50%	10%
7A	MH	10% Sand & Debris	10%	10%	NA	NA
8	CB	25% Sand & Debris	10%	10%	30%	5%
8A	CB	30% Sand & Debris	40%	10%	NA	NA
9	L-55	5% Sand & Debris	40%	10%	20%	10%
10	L-55	20% Sand & Debris	10%	20%	10%	10%
os-coco 1		25% Sand & Debris	10%	Clean	5%	5%
11	L-55	10% Sand & Debris	50%	20%	10%	50%
12	L-55	Clean	Clean	Clean	100%	Clean
14	L-60	Clean	Clean	Clean	100%	Clean
15	L-60	35% Sand & Debris	10%	35%	40%	50%
16	L-56	Clean	10%	30%	30%	35%
17	L-56	25% Sand & Debris	10%	25%	20%	30%
18	CB	10% Sand & Debris	25%	10%	30%	25%
19	CB	10% Sand & Debris	25%	30%	35%	15%
20	L-54	35% Sand & Debris	30%	10%	30%	40%
21	L-54	25% Sand & Debris				
24	L12B	Clean	10%	10%	10%	10%
25	Box	10% Sand & Debris	Clean	Clean	10%	10%
26	MH	5% Sand & Debris	Clean	Clean	Clean	Clean

We See Things You Can't

Structure	Lake#	Condition	2020	2019	2018	2017
27	CB	10% Sand & Debris	Clean	Clean	Clean	Clean
28	CB	10% Sand & Debris	Clean	Clean	Clean	Clean
29	L-16	Clean	5%	Clean	Clean	Clean
30	L-60	40% Sand & Debris	30%	55%	10%	25%
31	Box	10% Sand & Debris	35%	75%	45%	15%
32	L-17	25% Sand & Debris	30%	75%	50%	20%
33	L-17	30% Sand & Debris	35%	30%	30%	40%
35	L-8	Clean	Clean	Clean	10%	Clean
36	L-17	40% Sand & Debris	45%	50%	20%	40%
38	L-23	35% Sand & Debris	30%	35%	50%	15%
37B	L-23	10% Sand & Debris	25%	10%	10%	15%
38A	CB	10% Sand & Debris	5%	40%	65%	Clean
38B	CB	15% Sand & Debris	25%	50%	90%	Clean
39	CB	25% Sand & Debris	35%	25%	90%	Clean
39C	CB	25% Sand & Debris	55%	65%	90%	NA
39D	CS	Clean	10%	Clean	Clean	Clean
40	L-22	Clean	Clean	Clean	Clean	Clean
42	CA#2	10% Sand & Debris	10%	25%	10%	Clean
43	Box	10% Sand & Debris	10%	Clean	10%	Clean
44	L-20	Clean	10%	35%	30%	25%
222	L12B	25% Sand & Debris	20%	40%	10%	65%
221	L-12	60% Sand & Debris	Clean	40%	10%	50%
46	CB	10% Sand & Debris	5%	Clean	5%	Clean
47	CB	10% Sand & Debris	Clean	Clean	5%	Clean
48	L-21	Clean	5%	Clean	Clean	Clean

We See Things You Can't

Structure	Lake#	Condition	2020	2019	2018	2017
49	L-21	Clean	Clean	Clean	Clean	Clean
50	CB	10% Sand & Debris	5%	Clean	10%	Clean
51	CB	10% Sand & Debris	Clean	Clean	5%	Clean
53	L-21	Clean	5%	Clean	Clean	Clean
54	CB	Clean	10%	25%	10%	Clean
55	CB	25% Sand & Debris	10%	25%	Clean	Clean
56	L-57	10% Sand & Debris	5%	Clean	5%	Clean
57	MH	Clean	5%	Clean	10%	Clean
57A	MH	10% Sand & Debris	10%	Clean	NA	NA
57B	CB	Clean	10%	5%	NA	NA
57C	CB	10% Sand & Debris	10%	5%	NA	NA
58	L-24	Clean	10%	10%	10%	10%
59	MH	Clean	5%	5%	10%	5%
60	CB	10% Sand & Debris	25%	25%	25%	Clean
61	CB	10% Sand & Debris	Clean	10%	10%	10%
61A	MH	10% Sand & Debris	5%	Clean	Clean	10%
65	L-25	Clean	5%	Clean	Clean	10%
63	L-24	Clean	Clean	Clean	Clean	Clean
63A	Box	Clean	Clean	Clean	10%	Clean
64	OS-CoCo 2	Clean	Clean	Clean	10%	NA
66	L-25	Clean	Clean	30%	5%	Clean
68	MH	25% Sand & Debris	35%	20%	80%	Clean
68A	CB	25% Sand & Debris	5%	30%	80%	10%
68B	MH	10% Sand & Debris	10%	5%	10%	10%
68C	CS	25% Sand & Debris	25%	25%	20%	10%

We See Things You Can't

Structure	Lake#	Condition	2020	2019	2018	2017
69	L-26	25% Sand & Debris	25%	35%	10%	Clean
71	L-26	10% Sand & Debris	20%	10%	10%	Clean
72	L-27/28	30% Sand & Debris	20%	25%	10%	10%
73	L-27/28	Clean	35%	25%	30%	35%
74	L-29	Clean	30%	60%	20%	25%
75	L-27/28	35% Sand & Debris	40%	30%	90%	15%
76	Box	Clean	5%	10%	10%	Clean
76A	Box	40% Sand & Debris	35%	35%	NA	NA
77	CB	40% Sand & Debris Leaves	20%	15%	30%	50%
78	CB	25% Sand & Debris	20%	Clean	35%	40%
79	L-20	40% Sand & Debris	20%	Clean	30%	25%
80	CB	10% Sand & Debris	35%	10%	20%	Clean
81	CB	10% Sand & Debris	Clean	Clean	10%	Clean
82	L-30	20% Sand & Debris	35%	20%	30%	15%
83	L-30	15% Sand & Debris	Clean	Clean	Clean	Clean
84	CB	Clean	25%	Clean	Clean	Clean
85	CB	10% Sand & Debris	5%	Clean	Clean	Clean
86	L-314	25% Sand & Debris	5%	Clean	Clean	60%
87	L-31	45% Sand & Debris	80%	90%	90%	Clean
88	CB	10% Sand & Debris	25%	5%	10%	30%
89	CB	20% Sand & Debris	25%	10%	10%	15%
90	L-32	50% Sand & Debris	45%	25%	35%	25%
91	L-32	25% Sand & Debris	10%	25%	5%	20%
92A	L-32	Clean	10%	Clean	Clean	Clean
93	L-32	15% Sand & Debris	35%	10%	30%	15%

We See Things You Can't

Structure	Lake#	Condition	2020	2019	2018	2017
	Sand Trap					
94	Area	25% Sand & Debris, Needs new Felt	10%	80%	100%	40%
95	L-34	25% Sand & Debris	10%	10%	10%	30%
96	L-58	40% Sand & Debris	Clean	25%	10%	10%
96A	CB	10% Sand & Debris	Clean	5%	10%	15%
97	CB	25% Sand & Derbis Rocks	Clean	Clean	10%	10%
98	L-33	Clean	25%	10%	30%	10%
99	L-58	30% Sand & Debris	10%	90%	10%	100%
99A	CS	Road side of structure has 50% Sand & Debris	20%	10%	NA	NA
100	Box	Concrete box no access	NA	NA	NA	NA
101	L-35	Clean	25%	65%	95%	95%
102	L-35	10% Sand & Debris	30%	5%	30%	10%
103	CB	Clean	10%	10%	20%	30%
104	CB	40% Sand & Debris	25%	25%	20%	60%
105	L-36	30% Sand & Debris	40%	25%	80%	20%
106	L-36	Clean	40%	25%	35%	10%
107	Box	10% Sand & Debris	10%	10%	10%	10%
108	Box	25% Sand & Debris	5%	Clean	Clean	Clean
109	L-37	25% Sand & Debris	35%	10%	35%	Clean
110	L-37	25% Sand & Debris	20%	Clean	10%	15%
111	CB	Clean	5%	Clean	10%	Clean
112	MH	Clean	5%	Clean	10%	Clean
112A	CB	10% Sand & Debris	5%	Clean	10%	Clean
114	OS OAK 1	Clean	10%	Clean	20%	Clean

We See Things You Can't

Structure	Lake#	Condition	2020	2019	2018	2017
114A	CA-4B	10% Sand & Debris	Clean	80%	NA	NA
114B	CA-4A	10% Sand & Debris	5%	80%	NA	NA
114C	CA-4B	10%	10%	80%	NA	NA
114D	CA-4A	10%	10%	80%	NA	NA
114E	CA-4B	10% Sand & Debris	25%	80%	NA	NA
114F	CA-4A	10% Sand & Debris	25%	10%	NA	NA
A	CA-4B	10% Sand & Debris	10%			
B	CA-4B	10% Sand & Debris	10%			
C	CA-4B	Clean	10%			
D	CA-4B	Clean	10%			
115	L-39	Clean	10%	10%	5%	Clean
116	Box	Clean	Clean	Clean	5%	Clean
118	L-46	30% Sand & Debris	10%	10%	5%	Clean
119A	L-46	10% Sand & Debris	35%	10%	10%	35%
119B	CB	10% Sand & Debris	10%	Clean	NA	NA
119C	MH	Clean/has sewer Lid need storm Lid	30%	25%	NA	NA
119	CB	40% Sand & Debris	25%	30%	20%	35%
132	Box	Clean	30%	10%	10%	Clean
133A	Box	10% Sand & Debris	Clean	Clean	5%	Clean
133	L-41	10% Sand & Debris	10%	Clean	Clean	Clean
123B	L-46	10% Sand & Debris	10%	10%	NA	NA
123	CB	10% Sand & Debris	10%	10%	5%	NA
124	L-47	Clean	25%	25%	10%	Clean

We See Things You Can't

Structure	Lake#	Condition	2020	2019	2018	2017
123F	L-47	10%Sand & Debris	10%	90%	NA	NA
123G	CS	10% Sand & Debris on Both Sides	20%	25%	NA	NA
123H	L-45	Clean	Clean	Clean	NA	NA
125	L-39	10% Sand & Debris	30%	10%	20%	10%
126	Box	10% Sand & Debris	10%	10%	5%	Clean
127	MH	10% Sand & Debris	10%	Clean	Clean	Clean
128	L-38	Clean	25%	50%	10%	25%
129	L-38	Clean	30%	10%	20%	10%
130	CA-4B	Clean	10%	Clean	Clean	Clean
131A	MH	10% Sand & Debris	NA	NA	NA	NA
131	CA-4B	Buried/ Did Not dig up	30%	30%	Clean	15%
131 A	L-47	10% Sand & Debris	25%	50%	NA	NA
131AA	L-47	40% Sand & Debris	25%	10%	NA	NA
134	L-41	Clean	Clean	Clean	Clean	Clean
135	Box	10% Sand & Debris	Clean	Clean	Clean	Clean
136	Box	10% Sand & Debris	10%	Clean	Clean	Clean
136A	Box	Clean	10%	Clean	Clean	Clean
137	Box	Clean	5%	25%	Clean	5%
137A	L-42	30% Sand & Debris	10%	25%	10%	Clean
137B	L-42	25% Sand & Debris	20%	25%	20%	25%
138	CB	Clean	30%	10%	Clean	25%
139	CB	105 Sand & Debris	30%	10%	30%	Clean
138A	MH	10% Sand & Debris	5%	Clean	10%	25%
140	L-44	Clean	Clean	5%	5%	Clean
140A	Box	10%	35%	10%	NA	NA

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Structure	Lake#	Condition	2020	2019	2018	2017
141	CB	25% Sand & Debris	30%	10%	20%	25%
142	CB	80% Concrete in pipe need 24" pipe	10%	10%	10%	10%
143	L-43	10% Sand & Debris	25%	50%	60%	10%
GG	L-48	Brends Clean				
144	L-43	Clean	30%	10%	40%	10%
144A	CS	30% Sand & Debris	55%	80%	NA	NA
145	L-19	25% Sand & Debris	45%	10%	50%	5%
146	L-44	35% Sand & Debris	10%	Clean	30%	30%
147	MH	Buried	NA	Clean	Clean	Clean
147A	CB	10% Sand & Debris	25%	10%	5%	Clean
147B	CB	10% Sand & Debris	20%	10%	5%	Clean
148	L-15	15% Sand & Debris	20%	30%	20%	Clean
149	L-15	15% Sand & Debris	25%	25%	40%	15%
150	Box	10% Sand & Debris	10%	10%	5%	15%
150A	MH	25% Sand & Debris	10%	10%	5%	25%
150B	CA-7	35% Sand & Debris Roots	30%	10%	45%	45%
156	L-53	Clean	Clean	Clean	Clean	10%
157	L-63	5% Sand & debris	10%	10%	5%	Clean
155	L-65	20% Sand & Debris	10%	10%	10%	10%
162	CB	35% Sand & Debris	25%	20%	35%	10%
163	CB	25% Sand & Debris	25%	20%	35%	10%
164	MH	25% Sand & Debris	20%	Clean	20%	Clean
165	L-52	25% Sand & Debris	5%	Clean	30%	Clean
158	L-53	10% Sand & Debris	Clean	Clean	Clean	Clean

We See Things You Can't

Structure	Lake#	Condition	2020	2019	2018	2017
159	CB	Clean	25%	30%	30%	20%
161	CB	10% Sand & Debris	50%	30%	35%	10%
160	L-52	Clean	50%	10%	35%	25%
166	L-52	30% Sand & Debris	Clean	75%	10%	70%
167	OS-OAK2	10% Sand & Debris	Clean	10%	10%	Clean
	Livingston					
168	Rd	Clean	Clean	Clean	5%	30%
169	L-50	10% Sand & Debris	10%	Clean	10%	Clean
170	MH	10% Sand & Debris	10%	Clean	5%	Clean
170A	MH	5% Sand & Debris	10%	Clean	Clean	Clean
	Livingston					
170B	rd	30% Sand & Debris	30%	Clean	Clean	Clean
171	OS-Oak3	45% Sand & Debris	Clean	Clean	Clean	Clean
172	L-50	Clean	Clean	Clean	Clean	Clean
173	CA-20B	Clean	Clean	Clean	Clean	Clean
173A	CA-20A	5% Sand & Debris	10%	10%	NA	NA
173B	Ca-20B	10% Sand & Debris	30%	80%	NA	NA
173C	CA-20B	10% Sand & Debris	40%	80%	NA	NA
173D	CA-20A	5% Sand & Debris	10%	10%	NA	NA
174	L-49	10% Sand & Debris	35%	80%	10%	30%
175	CA-20A	20% Sand & Debris	10%	10%	5%	25%
176	L-49	15% Sand & Debris	20%	10%	5%	25%
177	MH	10% Sand & Debris	10%	25%	30%	10%
178	CB	25% Sand & Debris	10%	25%	20%	10%
179	CB	10% Sand & Debris	20%	80%	30%	10%

We See Things You Can't

Structure	Lake#	Condition	2020	2019	2018	2017
180	L-62	10% Sand & Debris	20%	10%	Clean	Clean
180A	CB	5% Sand & Debris	10%	10%	20%	10%
181	CB	10% Sand & Debris	25%	25%	30%	25%
182	L-62	15% Sand & Debris	Clean	Clean	Clean	10%
183	CB	15% Sand & Debris	25%	10%	5%	Clean
184	CB	20% Sand & Debris	25%	25%	30%	10%
185	L-59	Clean	Clean	Clean	Clean	Clean
186	L-62	Clean	25%	20%	10%	10%
187	CB	10% Sand & Debris	25%	10%	30%	20%
188	CB	30% Sand & Debris	10%	10%	20%	5%
189	L-49	20% Sand & Debris	10%	Clean	30%	20%
190	L-49	10% Sand & Debris	25%	40%	35%	30%
192	Box	15% Sand & Debris	10%	90%	75%	20%
193	L-10	20% Sand & Debris	10%	25%	35%	15%
191	L-49	50% Sand & Debris	25%	35%	35%	15%
206A	Box	10% Sand & Debris	25%	80%	NA	NA
206	CB	65% Sand & Debris	35%	25%	75%	10%
208	Box	10% Sand & Debris	10%	25%	35%	Clean
209	L-11	Clean	60%	20%	20%	10%
194	L-10	25% Sand & Debris	10%	5%	35%	40%
195	CA-20A	25% Sand & Debris	10%	5%	20%	85%
196	L-10	15% Sand & Debris	30%	35%	40%	20%
197	L-40	25% Sand & Debris	20%	10%	10%	10%
198	L-40	30% Sand & Debris	20%	10%	5%	5%
199	Box	10% Sand & Debris	10%	25%	20%	20%
200	L-9	25% Sand & Debris	40%	80%	80%	20%

We See Things You Can't

Structure	Lake#	Condition	2020	2019	2018	2017
200A	L-9	Clean	Clean	75%	NA	NA
201	Box	Clean	10%	10%	Clean	10%
202	CB	Clean	10%	5%	Clean	5%
203	CB	15% Sand & Debris	10%	10%	Clean	Clean
203A	MH	10% Sand & Debris	Clean	10%	NA	NA
204	MH	Buried	Clean	Clean	Clean	Clean
210	L-11	10% Sand & Debris	10%	60%	30%	Clean
211	CA-8	10% Sand & Debris	10%	10%	15%	10%
212	L-14	Clean	Clean	Clean	Clean	Clean
213	L-14	Clean	25%	10%	30%	10%
214	L-59	Clean	10%	10%	5%	10%
215	L-11	20% Sand & Debris	20%	20%	10%	10%
216	CA-8	10% Sand & Debris	25%	Clean	5%	Clean
217	L-13	30% Sand & Debris	30%	45%	5%	40%
223	L-11	10% Sand & Debris	40%	95%	65%	35%
218	L-13	25% Sand & Debris	20%	10%	10%	15%
219	CS	10% Sand & Debris	55%	30%	55%	40%
220	L-12	90% Sand & Debris	25%	90%	35%	95%
224	L-11B	10% Sand & Debris	20%	10%	5%	Clean
225	CI	Clean	30%	30%	Clean	Clean
230	L-1	Clean	10%	Clean	15%	10%
226	L-11	Clean	Clean	Clean	Clean	Clean
227	CI	15% Sand & Debris	30%	25%	10%	Clean
227A	CI	10% Sand & Debris	20%	25%	Clean	Clean
227B	L-11B	Clean	Clean	Clean	Clean	Clean
231	L-11	Clean	Clean	Clean	Clean	Clean

We See Things You Can't

Structure	Lake#	Condition	2020	2019	2018	2017
231A	CS	25% Sand & Debris	20%	10%	25%	10%
231B	CI	25% Sand & Debris	30%	10%	30%	10%
232	CI	Clean	30%	25%	30%	10%
233	L-5	Clean	Clean	25%	Clean	20%
234	L-5	Clean	5%	5%	5%	Clean
235	CI	15% Sand & Debris	25%	30%	25%	Clean
236A	CI	10% Sand & Debris	25%	30%	25%	Clean
236	L-1	35% Sand & Debris	20%	10%	10%	Clean
237	L-1	35% Sand & Debris	20%	10%	30%	10%
238	L-2	30% Sand & Debris	30%	75%	25%	25%
239	L-2	10% Sand & Debris	80%	30%	35%	40%
240	CI	10% Sand & Debris	65%	20%	30%	15%
240A	CI	10% Sand & Debris	75%	35%	35%	15%
241	L-3	10% Sand & Debris	25%	85%	55%	15%
242	L-3	Clean	Clean	Clean	Clean	5%
243	CI	10% Sand & Debris	10%	10%	5%	5%
243A	CI	10% Sand & Debris	10%	10%	N/A	N/A
244	L-4	5% Sand & Debris	10%	5%	Clean	Clean
245	L-1	Clean	25%	10%	50%	10%
245A	CI	Clean	25%	25%	25%	10%
246A	CI	10% Sand & Debris	30%	10%	30%	15%
246	I-6	10% Sand & Debris	35%	10%	10%	15%
247	L-73	Clean	50%	10%	30%	10%
248	CI	10% Sand & Debris	10%	10%	35%	5%
249A	CS	Clean	Clean	Clean	Clean	Clean
249	L-75	Clean	Clean	Clean	Clean	Clean

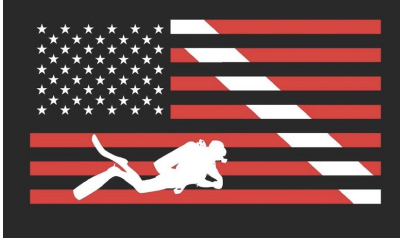
We See Things You Can't

Structure	Lake#	Condition	2020	2019	2018	2017
250	L-75	Clean	30%	25%	35%	Clean
250A	CI	Clean	35%	60%	75%	N/A
250B	CI	Clean	10%	60%	25%	N/A
251	MH	Clean	Clean	10%	35%	Clean
252	MH	Clean	Clean	10%	75%	5%
253	L-76	Clean	10%	10%	80%	70%
254	L-76	Clean	25%	10%	5%	30%
254A	MH	Clean	Clean	Clean	Clean	Clean
254B	MH	Clean	10%	Clean	Clean	N/A
254C	Box	Clean	5%	Clean	Clean	N/A
254D	LR	Clean	Clean	10%	Clean	N/A
255	L-73	10% Sand & Debris	10%	5%	5%	10%
256	L-69	Clean	10%	5%	5%	5%
257	L-72	Clean	10%	10%	Clean	Clean
258	L-71	10% Sand & Debris	Clean	Clean	Clean	Clean
259	L-69	Clean	10%	90%	Clean	10%
260A	CS	Clean	20%	5%	N/A	N/A
260	CI	Clean	10%	10%	Clean	Clean
261	L-71	40% Sand & Debris	90%	10%	85%	Clean
262	L-69	10% Sand & Debris	10%	25%	10%	10%
263	CI	Clean	10%	10%	5%	5%
263A	CI	10% Sand & Debris	20%	10%	Clean	10%
264	L-67	Clean	10%	10%	Clean	10%
265	L-67	Clean	Clean	25%	5%	10%
265AA	CS	Clean	10%	Clean	N/A	N/A
265A	CI	30% Sand & Debris	20%	25%	10%	5%
265B	L-66S	20% Sand & Debris	20%	25%	Clean	10%

We See Things You Can't

Structure	Lake#	Condition	2020	2019	2018	2017
266	L-66S	Clean	25%	10%	10%	15%
267	L-66S	10% Sand & Debris	Clean	Clean	5%	5%
267A	CS	10% Sand & Debris	Clean	10%	5%	5%
269	Box	15% Sand & Debris	5%	25%	Clean	5%
269A	CI LS	20% Sand & Debris	20%	20%	5%	5%
269C	L-1	Clean	Clean	Clean	Clean	Clean
270	L-66S	Clean	10%	Clean	5%	10%
270A	CI	Clean	10%	10%	25%	Clean
271	CI	30% Sand & Debris	10%	10%	25%	Clean
272	L-68	30% Sand & Debris	10%	10%	10%	5%
273	L-68	35% Sand & Debris	10%	65%	80%	80%
274	CI	Clean	25%	10%	35%	Clean
274A	CI	Clean	30%	10%	30%	5%
275	L-70	Clean	30%	65%	30%	100%
276	L-70	20% Sand & Debris	25%	25%	10%	25%
277	CI	10% Sand & Debris	35%	20%	25%	15%
277A	CI	15% Sand & Debris	30%	25%	25%	15%
278	L-74	30% Sand & Debris	25%	85%	35%	35%

We See Things You Can't



M.R.I. Inspection LLC
 17891 Wetstone Rd.
 N. Ft. Myers, FL. 33917
 239-984-5241 Office
 239-707-5034 Mike
 239-236-1234 Fax
 CGC 1507963



Name

Mediterra CDD
 c/o Wrathell, Hunt, & Associates,
 LLC
 9220 Bonita Beach Rd Suite 214
 Bonita Springs, Florida 34135

Proposal

Project

Mediterra CDD
25% Storm Structure Cleaning

Date	Estimate #
-------------	-------------------

2/12/2021

2470

Description	Cost
This proposal is for the total cost to clean all storm drain structures that were inspected and found to contain 25% or more sand, debris and blockage per 2021 inspection of Mediterra CDD interconnect lines.	36,700.00
If you choose to have the cleaning completed we will deduct the inspection cost from the total cost of the cleaning.	-6,000.00
Total	\$30700.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Additional charges may occur if any changes are made during scope of work and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. All contractors are fully covered under general liability insurance. We will not be responsible for any unforeseen incidents, when we dewater any wet well system. Due to sink holes crevases or breeches etc. in and around wet well. This proposal does not include replacing any landscaping(Grass,trees, shrubs.etc.) all Jobsites will be left clean,

Authorized Signature _____

Mike Radford President

This proposal may be withdrawn if not accepted within 30 days.

Arreptaurr of Proposal The Above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made within 30 days after invoiced. If not we will agree to pay a 10% late fee.

This proposal may be withdrawn if not accepted within thirty (30) days.

Signature_____

Date of acceptance_____

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

7

Chuck Adams

From: Andy Tilton <adt@johnsoneng.com>
Sent: Wednesday, February 10, 2021 2:42 PM
To: Chuck Adams
Cc: Cleo Adams; Jordan L. Varble; Alfredo Perez; Brent O. Burford
Subject: Re: DA2/Pond 25

Alfredo has taken a quick look at the stormwater system with and without the connection between Ponds 26 and 25. A portion of the permit plans are included below. The connecting pipe was constructed to the west of the lots rather than as shown in the permit as you know from the operations and maintenance. The model used was available from other work and did not include each pond/conservation area separately. Some of them were lumped together. Time nor money was spent to create a model with separated ponds connected with culverts since they were not the focus of the questions. The first question related to the effect of not having the control structure and connection between Ponds 26 and 25.

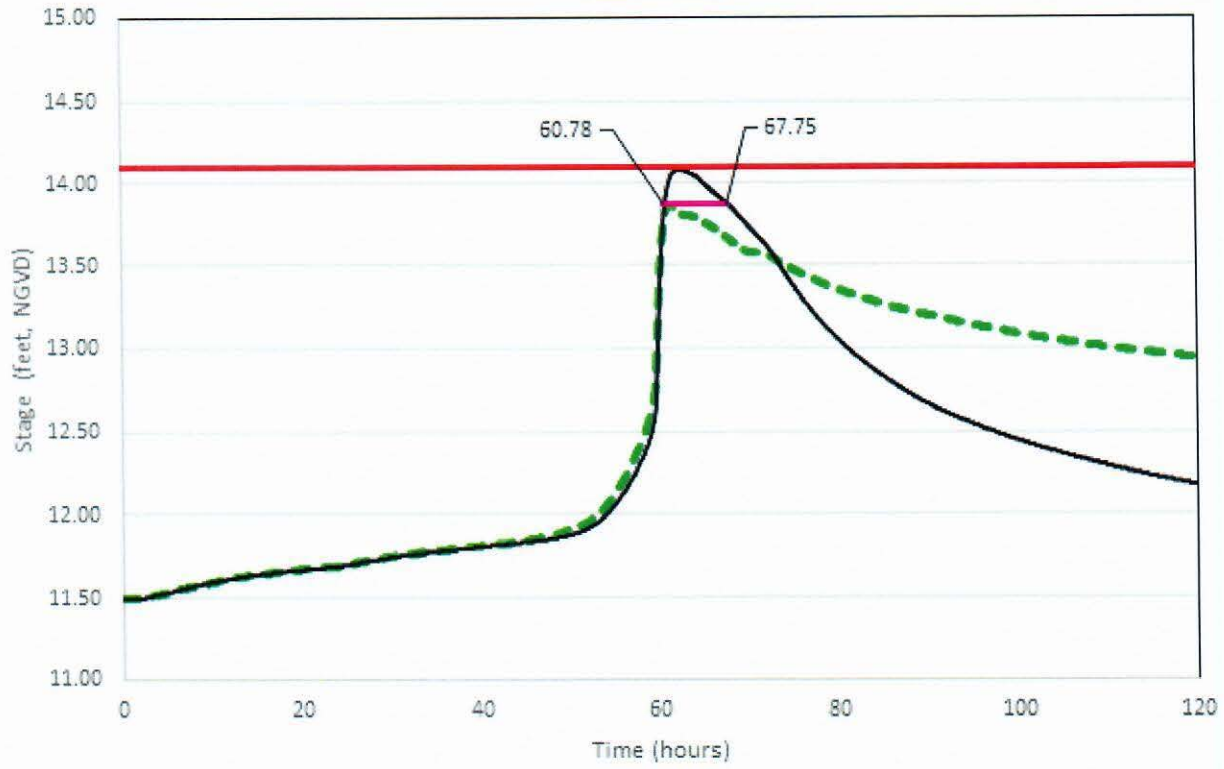
The model was run with the pipe/control structure in place. The water elevations are shown with the dashed line in the graph below. The peak water elevation is about 2 ½" below the minimum road crown elevation shown by the line at elevation 14.1 feet NGVD29. The model was run a second time without the connection resulting in the solid black line with the peak ¼" below the minimum road crown elevation. A crowned road would have about 3" of slope from the center of the road to the outside edge. The higher water elevations would not stop traffic, but would be considered nuisance flooding.

The result shows that the peak stage in Pond 25 goes up, but has a much faster recovery towards the control elevation. The time that the water elevations will be higher without the connection as compared to having it is about seven hours. The faster recovery time in Pond 25 and 24 will not be enjoyed by the remainder of the community, which will experience even longer times to recover with the loss of this connection.

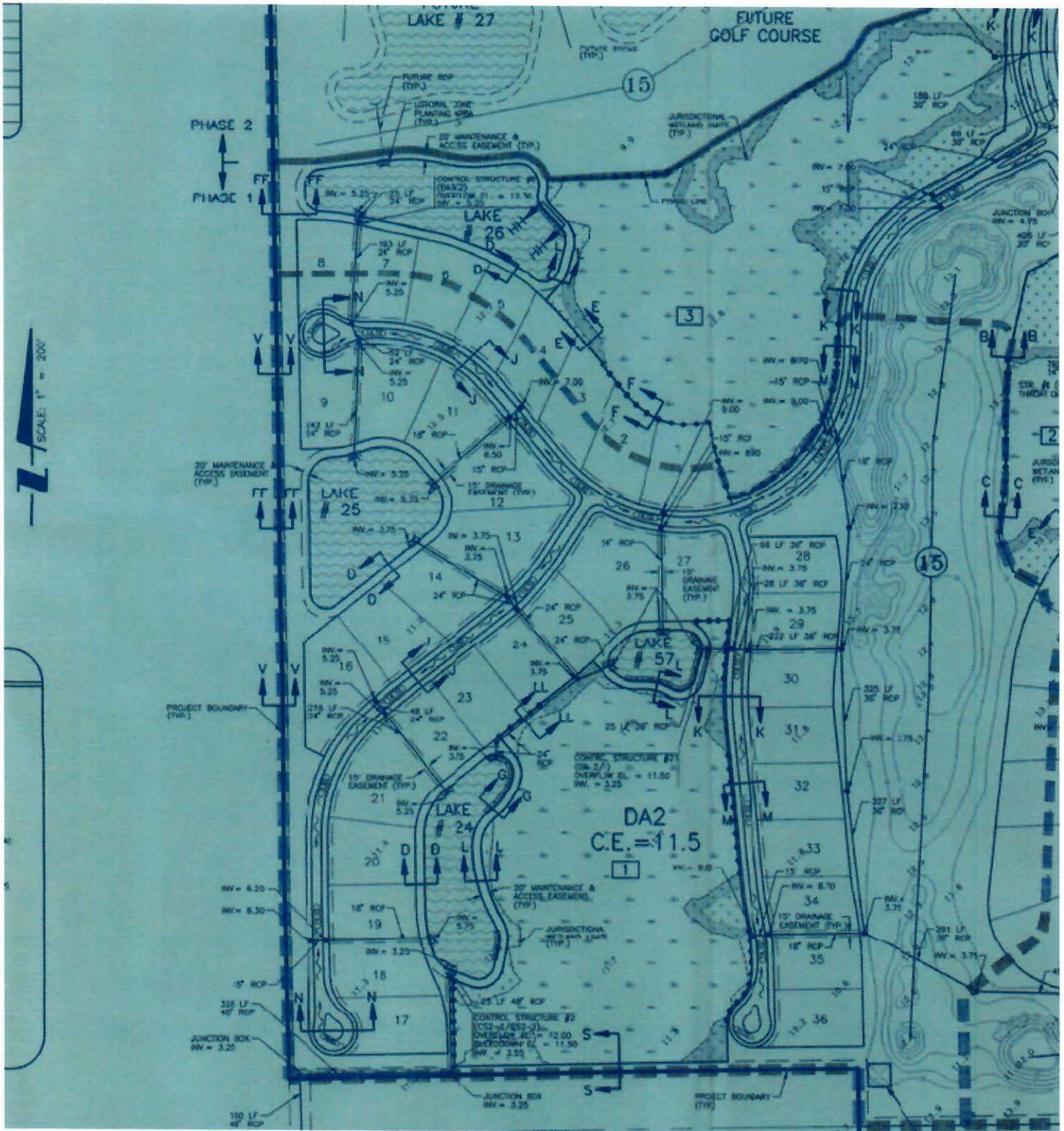
The second question was related to a replacement if needed. Is construction of a new pipe directly above the existing pipe viable? First consideration is the hydraulics. Based on the plans, the invert of the 24" pipe is elevation 5.25 feet NGVD29. Considering pipe wall thickness and some dirt between them, a new invert elevation three feet above the first would be the minimum separation resulting in an invert elevation of 8.25 feet. This would put the inside top of pipe at elevation 10.25 or 0.75 feet below the control elevation in Pond 25. Hydraulically this will work as well as the present pipe. It will come into view more often as water levels in the dry season drop below the control elevation.

Call to discuss anything that is not clear or that needs an expanded explanation.

Pond 25



With CS (Peak=13.87 NGVD) Without CS (Peak=14.08 NGVD) Minimum Crown (14.10 NGVD) Hours Exceeding Peak w/CS (7 hours)



Thank You.

Alfredo Perez, P.E., P.S.M.
JOHNSON ENGINEERING, INC.
 2122 Johnson Street | Fort Myers, FL 33901
 Direct: (239) 461-2407 | Main: (239) 334-0046 | Fax: (239) 334-3661
ap@johnsoneng.com | www.johnsonengineering.com



M.R.I Construction Inc.

Certified General Contractors - CGC 1507963

17891 Wetstone Rd
North Fort Myers, FL 33917
239-984-5241 Office
239-236-1234 Fax
mriunderground@gmail.com

Date

Proposal #

2/5/2021

209

Proposal

Customer

MEDITERRA CDD
WRATHELL, HUNT, & ASSOCIATES
9220 BONITA BEACH RD. STE 214
BONITA SPRINGS, FL. 34135

Scope of Work

Pipe

Description

Cost

This Proposal is for the total cost to install new pipe at Brolio Ln. We will replace pipe 2' above the current pipe with a minimum of 1' above the old pipe. Approximately 280' of 24" ADS-HP pipe to be used DOT certified 50+ years. 78,000.00

- Trench Boxes
- Steel sheeting
- Pumps for de watering
- loads of 57 stone
- Fill Dirt
- Excavator
- Skid Steer
- One crew 5 days

Project to be left to final grade. Restoration to be done by others.

As long as we can use Maintenance faculty to for dumping of the boulders that will be included in the cost. If we have to dump off site price TBD

Any work completed outside the scope of this proposal will result in additional charges. M.R.I Construction, Inc. cannot be held responsible for unforeseen situations or acts of Mother Nature.

50% deposit required before start of job

0.00

If we are to install to original specifications we will need to re bid project

0.00

Total Cost: \$78,000.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Additional charges may occur if any changes are made during scope of work and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance. We will not be responsible for any unforeseen incidents when we dewater any wet well system due to sink holes, crevases, or breaches in or around wet well. This proposal does not include replacing any landscaping (grass, trees, shrubs, etc.) unless otherwise noted. All jobsites will be left clean.

Authorized Signature _____

Mike Radford President

Acceptance of Proposal

The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made within 30 days after invoiced. I will agree to pay a 10% late fee of invoice amount if payment is not made within 30 days of invoice date. This proposal may be withdrawn if not accepted within 30 days .

Signature _____

Printed Name _____

Date of Acceptance _____



M.R.I Construction Inc.

Certified General Contractors - CGC 1507963

17891 Wetstone Rd
North Fort Myers, FL 33917
239-984-5241 Office
239-236-1234 Fax
mriunderground@gmail.com

Date

Proposal #

2/8/2021

213

Proposal

Customer

MEDITERRA CDD
WRATHELL, HUNT, & ASSOCIATES
9220 BONITA BEACH RD. STE 214
BONITA SPRINGS, FL. 34135

Scope of Work

Pipe

Description

Cost

This Proposal is for the total cost to install new pipe at Brolio Ln. M.R.I will remove old pipe and replace 280' with 24" of concrete pipe to the original depth of 10-12'. We will be on this project longer as we will have to pay close attention to the earth around the home and pool as we dig and move earth to replace the affected pipe. We will also have to work in small increments as well. The proposal includes the following items in the cost 279000.00

- Well Points
- Trench Boxes
- Steel sheeting
- Pumps for de watering
- loads of 57 stone
- Fill Dirt
- Excavator
- Skid Steer
- One crew 30 days

Project to be left to final grade. Restoration to be done by others.

As long as we can use Maintenance faculty to for dumping of the boulders that will be included in the cost. If we have to dump off site price TBD

Any work completed outside the scope of this proposal will result in additional charges. M.R.I Construction, Inc. cannot be held responsible for unforeseen situations or acts of Mother Nature.
50% deposit required before start of job

0.00

Total Cost: \$279,000.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Additional charges may occur if any changes are made during scope of work and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance. We will not be responsible for any unforeseen incidents when we dewater any wet well system due to sink holes, crevases, or breeches in or around wet well. This proposal does not include replacing any landscaping (grass, trees, shrubs, etc.) unless otherwise noted. All jobsites will be left clean.

Authorized Signature _____

Mike Radford President

Acceptance of Proposal

The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made within 30 days after invoiced. I will agree to pay a 10% late fee of invoice amount if payment is not made within 30 days of invoice date. This proposal may be withdrawn if not accepted within 30 days.

Signature _____

Printed Name _____

Date of Acceptance _____

From: kentarr1@aol.com <kentarr1@aol.com>
Sent: Thursday, February 11, 2021 1:25:06 PM
To: Chuck Adams <adamsc@whhassociates.com>
Subject: IMPORTANT! Padova Drain Pipe project

Hello Chuck,

In reading my email again, I think someone could misconstrue my comments as trying to influence a board vote. As such, please just remove everything below my questions and only send the answer to my questions to the Board. Thx.

Ken

-----Original Message-----

From: kentarr1@aol.com
To: adamsc@whhassociates.com <adamsc@whhassociates.com>; adt@johnsoneng.com <adt@johnsoneng.com>
Sent: Thu, Feb 11, 2021 10:45 am
Subject: Re: Padova Drain Pipe project

Thank you Chuck and Andy,

Here are my questions:

1. Does a new pipe on top of the old one or abandoning the pipe require SWFMD review and approval? If so, how long will it take?
2. Does any pipe replacement require approval from Collier County?
3. What type of rain event would result in water significantly above the crown of the road with no pipe?
4. Given the cost of replacing the old pipe, do we have to put this out for bid? If yes, what is the estimate for the time to complete the process?
5. "Nuisance flooding" with no pipe would be where? The whole of Padova, other neighborhoods?
6. "Even longer times to recover in the rest of the community with no pipe is" is very vague. I assume it would be a function of the water event, but do not understand how to evaluate what it means? One hour, one day, one week?

Please circulate Andy's response and my comments to the Board. Thank you.

Ken

-----Original Message-----

From: Chuck Adams <adamsc@whhassociates.com>
To: Robert Greenberg <reglitig8r@comcast.net>; kentarr1@aol.com <kentarr1@aol.com>; Michael Bishko <mjbishko@gmail.com>; mftmw3 <mftmw3@gmail.com>; Victoria Gartland <vicki@evg3consulting.net>
Cc: Cleo Adams <crismondc@whhassociates.com>
Sent: Thu, Feb 11, 2021 9:56 am
Subject: RE: Padova Drain Pipe project

Good morning

As discussed below, please find attached an email outlining the results of Johnson Engineering's review of the area and the options as well as the proposals for two approaches to pipe replacement from MRI. These materials will be included on the next agenda and the providers will be in attendance to further discuss/explain.

BOARD MEMBERS TO ENSURE COMPLIANCE WITH THE SUNSHINE LAW, SHOULD YOU DESIRE TO RESPOND TO THIS EMAIL DO NOT

USE REPLY ALL OR INCLUDE ANOTHER CDD BOARD MEMBER AS A RECIPIENT TO YOUR REPLY.

Chesley 'Chuck' Adams
Director of Operations
Wrathell, Hunt and Associates, LLC
(239) 464-7114 ©

FRAUD ALERT ---- DUE TO INCREASED INCIDENTS OF WIRE FRAUD, IF YOU RECEIVE WIRE INSTRUCTIONS FROM OUR OFFICE DO NOT SEND A WIRE.

From: Chuck Adams
Sent: Monday, February 8, 2021 2:18 PM
To: Robert Greenberg <reglitig8r@comcast.net>; kentarr1@aol.com; Michael Bishko <mjbishko@gmail.com>; mftmw3 <mftmw3@gmail.com>; Victoria Gartland <vicki@evg3consulting.net>
Cc: Cleo Adams <crismondc@whhassociates.com>
Subject: Padova Drain Pipe project

Good afternoon
I hope you are doing well.

As you may or may not know, we had to pull the plug on the project late last week. Following the last update with pictures of a boulder removal with a semi sized tow truck, MRI spent several more days of "rock mining" which resulted in the mobilization of a larger excavator, trench boxes and larger dewatering pump only to continue to unearth more and more sections of broken pipe. In fact they did not come across a section that was not completely crushed and therefore the "lining" of the existing pipe is no longer an option. So the hole has been back filled (several loads of back fill brought in to replace the several loads of boulders which had to be taken off site).

I have asked your engineer, Andy, to review the as built drawings and elevations for the entire area to determine 1) if you all decided to abandon the idea of repairing/replacing what has likely been a completely crushed pipe for many years what would be the impacts (keep in mind we had two back to back hundred year storm events in 2017 without negative impacts to homes in this area) 2) are we able to simply abandon the existing pipe and install a new pipe a foot or so over the existing pipes (in other words at a higher elevation) how will this affect drainage performance and what will it's interface with the lake bank look like where it outfalls into the lake

Regarding the existing MRI liner agreement and financial impact for the additional unforeseen work to the point of shutting it down. MRI is eating the costs of the liner which was cut for this specific job at the factory. They will put it on the shelf and hope to utilize on another project sometime in the future. Their charge for all the additional equipment, days, rock removal, soil import and of course the tow truck has been charged against the \$39k deposit and is paid in full for \$39k. I have asked them to provide proposals 1) remove and replace the existing pipe as it was installed originally (of course without the boulder back fill) remove existing, replace with concrete pipe at same elevation 2) install pipe at the aforementioned higher elevation and utilizing ABS piping (abandoning the existing crushed concrete pipe)

I will forward Andy's report and MRI proposals as soon as I receive them. I had hoped to be able to include them with this update, but could not hold off any longer in getting this information out to you.

BOARD MEMBERS TO ENSURE COMPLIANCE WITH THE SUNSHINE LAW, SHOULD YOU DESIRE TO RESPOND TO THIS EMAIL DO NOT

USE REPLY ALL OR INCLUDE ANOTHER CDD BOARD MEMBER AS A RECIPIENT TO YOUR REPLY.

Chesley 'Chuck' Adams
Director of Operations

Wrathell, Hunt and Associates, LLC

(239) 464-7114 ©

FRAUD ALERT ---- DUE TO INCREASED INCIDENTS OF WIRE FRAUD, IF YOU RECEIVE WIRE INSTRUCTIONS FROM OUR OFFICE DO NOT SEND A WIRE.

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

11

**MEDITERRA
COMMUNITY DEVELOPMENT DISTRICTS
FINANCIAL STATEMENTS
UNAUDITED
JANUARY 31, 2021**

**MEDITERRA
COMMUNITY DEVELOPMENT DISTRICTS
BALANCE SHEET
GOVERNMENTAL FUNDS
JANUARY 31, 2021**

	Governmental Funds			Total Governmental Funds
	General	Debt Service Series 2012	Debt Service Series 2013	
ASSETS				
Cash				
Operating	\$ 735,936	\$ -	\$ -	\$ 735,936
BB&T - CDARS	1,496	-	-	1,496
Series 2012				
Revenue	-	923,501	-	923,501
Reserve	-	801,220	-	801,220
Prepayment	-	38,047	-	38,047
Series 2013				
Revenue	-	-	378,900	378,900
Reserve	-	-	75,000	75,000
Series 2017 Note				
Reserve	10,000	-	-	10,000
Due from general fund	-	49,800	17,462	67,262
Due from other	8	-	-	8
Electric deposit	2,346	-	-	2,346
Total assets	<u>\$ 749,786</u>	<u>\$ 1,812,568</u>	<u>\$ 471,362</u>	<u>\$ 3,033,716</u>
LIABILITIES AND FUND BALANCES				
Liabilities				
Due to debt service - series 2012	\$ 49,800	\$ -	\$ -	\$ 49,800
Due to debt service - series 2013	17,462	-	-	17,462
Total liabilities	<u>67,262</u>	<u>-</u>	<u>-</u>	<u>67,262</u>
Fund Balances				
Restricted for:				
Debt service	-	1,812,568	471,362	2,283,930
Unassigned	682,524	-	-	682,524
Total fund balances	<u>682,524</u>	<u>1,812,568</u>	<u>471,362</u>	<u>2,966,454</u>
Total liabilities and fund balances	<u>\$ 749,786</u>	<u>\$ 1,812,568</u>	<u>\$ 471,362</u>	<u>\$ 3,033,716</u>

**MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND 001
FOR THE PERIOD ENDED JANUARY 31, 2021**

	Current Month	Year to Date	Budget	% of Budget
REVENUE				
Special assessment: on roll	\$ 35,597	\$ 670,452	\$ 728,943	92%
Special assessment: off-roll	-	64,630	129,259	50%
Interest and miscellaneous	10	26	-	N/A
Total revenues	<u>35,607</u>	<u>735,108</u>	<u>858,202</u>	86%
EXPENDITURES				
Administrative				
Supervisors	-	2,153	9,900	22%
Management	4,000	16,000	48,000	33%
Accounting	1,392	5,567	16,700	33%
Audit	-	-	10,000	0%
Legal	2,108	3,653	10,000	37%
Field management	1,275	5,100	15,300	33%
Engineering	3,491	16,475	95,000	17%
Trustee	-	-	10,000	0%
Dissemination agent	333	1,333	4,000	33%
Arbitrage rebate calculation	-	-	1,500	0%
Assessment roll preparation	417	1,667	5,000	33%
Telephone	22	86	259	33%
Postage	143	375	1,000	38%
Insurance	-	10,696	11,750	91%
Printing & binding	143	571	1,714	33%
Legal advertising	-	1,322	4,000	33%
Contingencies	181	704	2,500	28%
Annual district filing fee	-	175	175	100%
Website	-	-	705	0%
ADA website compliance	-	210	210	100%
Total administrative	<u>13,505</u>	<u>66,087</u>	<u>247,713</u>	27%
Water management				
Contractual services	16,683	51,749	215,000	24%
Aquascaping/cutbacks/pipe cleanout	-	6,325	100,000	6%
Electricity	3,544	8,375	31,500	27%
Capital outlay-drain pipe repair	-	39,000	78,000	50%
Future aeration replacement	-	2,901	17,340	17%
Capital outlay-aeration FCB loan pymt	-	4,074	89,960	5%
Total water management	<u>20,227</u>	<u>112,424</u>	<u>531,800</u>	21%
Other fees & charges				
Property appraiser	-	333	10,699	3%
Tax collector	524	8,852	8,030	110%
Total other fees & charges	<u>524</u>	<u>9,185</u>	<u>18,729</u>	49%
Total expenditures	<u>34,256</u>	<u>187,696</u>	<u>798,242</u>	24%
Excess/(deficiency) of revenues over/(under) expenditures	1,351	547,412	59,960	
Fund balances - beginning	681,173	135,112	100,919	
Fund balances - ending	<u>\$ 682,524</u>	<u>\$ 682,524</u>	<u>\$ 160,879</u>	

**MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND 210 - SERIES 2012 (REFUNDED 1999 & 2001 BONDS)
FOR THE PERIOD ENDED JANUARY 31, 2021**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Special assessment: on roll	\$ 50,423	\$ 977,750	\$ 1,067,997	92%
Interest	4	20	-	N/A
Total revenues	<u>50,427</u>	<u>977,770</u>	<u>1,067,997</u>	92%
EXPENDITURES				
Debt service				
Principal	-	-	615,000	0%
Prepayment	-	10,000	-	N/A
Interest	-	215,505	431,010	50%
Total debt service	<u>-</u>	<u>225,505</u>	<u>1,046,010</u>	22%
Other fees & charges				
Property appraiser	-	-	9,423	0%
Tax collector	677	11,518	12,564	92%
Total other fees & charges	<u>677</u>	<u>11,518</u>	<u>21,987</u>	52%
Total expenditures	<u>677</u>	<u>237,023</u>	<u>1,067,997</u>	22%
Excess/(deficiency) of revenues over/(under) expenditures	49,750	740,747	-	
Fund balances - beginning	1,762,818	1,071,821	1,053,749	
Fund balances - ending	<u>\$ 1,812,568</u>	<u>\$ 1,812,568</u>	<u>\$ 1,053,749</u>	

**MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES , EXPENDITURES,
AND CHANGES IN FUND BALANCES
DEBT SERVICE FUND 204 - SERIES 2013 (REFUNDED 2003A BONDS)
FOR THE PERIOD ENDED JANUARY 31, 2021**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Special assessment: on roll	\$ 17,789	\$ 294,686	\$ 316,490	93%
Interest	1	5	-	N/A
Total revenues	<u>17,790</u>	<u>294,691</u>	<u>316,490</u>	93%
EXPENDITURES				
Debt service				
Principal	-	-	155,000	0%
Interest	-	72,819	145,638	50%
Total debt service	<u>-</u>	<u>72,819</u>	<u>300,638</u>	24%
Other fees & charges				
Property appraiser	-	-	4,945	0%
Tax collector	356	5,893	6,594	89%
Total other fees & charges	<u>356</u>	<u>5,893</u>	<u>11,539</u>	51%
Total expenditures	<u>356</u>	<u>78,712</u>	<u>312,177</u>	25%
Excess/(deficiency) of revenues over/(under) expenditures	17,434	215,979	4,313	
Fund balances - beginning	453,928	255,383	242,766	
Fund balances - ending	<u>\$ 471,362</u>	<u>\$ 471,362</u>	<u>\$ 247,079</u>	

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

12

DRAFT

**MINUTES OF MEETING
MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Mediterra Community Development District held a Regular Meeting on November 18, 2020 at 3:00 p.m., outside, adjacent to the Bella Vita I Room at the Sports Club at Mediterra, 15735 Corso Mediterra Circle, Naples, Florida 34110.

Present were:

Robert Greenberg	Chair
Ken Tarr	Vice Chair
Mike Bishko	Assistant Secretary
Mary Wheeler	Assistant Secretary
Vicki Gartland	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Adams	Assistant District Manager
Tammie Smith	Operations Manager
Jonathan Johnson (via telephone)	District Counsel
Andy Tilton (via telephone)	District Engineer
Tim Richards	General Manager, MCA

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Adams called the meeting to order at 3:02 p.m. Supervisors Greenberg, Tarr, Bishko and Wheeler were present. One seat was vacant.

SECOND ORDER OF BUSINESS

Chairman's Comments

Mr. Greenberg stated he was disappointed with the Florida Governor's decision not to extend the Executive Order allowing remote meetings to be conducted.

THIRD ORDER OF BUSINESS

Public Comments [3 minutes per person]

No members of the public spoke.

40 **FOURTH ORDER OF BUSINESS** Administration of Oath of Office to Newly
 41 Elected Supervisors, Michal Bishko [SEAT
 42 3] and Robert Greenberg [SEAT 4], (*the*
 43 *following to be provided in a separate*
 44 *package)*
 45

46 The following scrivener’s error in the title of this agenda item was noted:

47 Line 2: “Michal” should be “Michael”

48 Mrs. Adams, a Notary of the State of Florida and duly authorized, administered the Oath
 49 of Office to Mr. Bishko and Mr. Greenberg. Both were already familiar with the following items.

50 **A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**

51 **B. Membership, Obligations and Responsibilities**

52 **C. Financial Disclosure Forms**

53 **I. Form 1: Statement of Financial Interests**

54 **II. Form 1X: Amendment to Form 1, Statement of Financial Interests**

55 **III. Form 1F: Final Statement of Financial Interests**

56 **D. Form 8B – Memorandum of Voting Conflict**

57

58 **FIFTH ORDER OF BUSINESS** Consideration of Resolution 2021-02,
 59 Declaring a Vacancy in Seat 5 of the Board
 60 of Supervisors Pursuant to Section
 61 190.006(3)(b), Florida Statutes; and
 62 Providing an Effective Date
 63

64 Mr. Greenberg presented Resolution 2021-02.

65

66 **On MOTION by Mr. Greenberg and seconded by Mr. Tarr, with all in favor,**
 67 **Resolution 2021-02, Declaring a Vacancy in Seat 5 of the Board of Supervisors**
 68 **Pursuant to Section 190.006(3)(b), Florida Statutes; and Providing an Effective**
 69 **Date, was adopted.**

70

71

72 **SIXTH ORDER OF BUSINESS** Consider Appointment of Ms. Vicki
 73 Gartland to fill Vacancy in Seat 5
 74

75 Mr. Greenberg nominated Ms. Gartland to fill Seat 5. No other nominations were made.

On MOTION by Ms. Wheeler and seconded by Mr. Bishko, with all in favor, the appointment of Ms. Vicki Gartland to fill the vacancy in Seat 5, was approved.

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- **Administration of Oath of Office to Newly Appointed Supervisor (*the following to be provided in a separate package*)**

Mrs. Adams, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Ms. Gartland. Mrs. Adams explained the following items:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
 - I. Form 1: Statement of Financial Interests**
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - III. Form 1F: Final Statement of Financial Interests**
- D. Form 8B – Memorandum of Voting Conflict**

Mrs. Adams advised Ms. Gartland to use the assigned District email address and maintain computer and other files for all CDD business separate from personal files. Ms. Gartland would send a completed W-4 form to Management, which is necessary to receive Board Member compensation.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2021-03, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the Mediterra Community Development District, and Providing for an Effective Date

Mr. Greenberg presented Resolution 2021-03. Mr. Tarr nominated the following slate of officers:

Chair	Robert Greenberg
Vice Chair	Kenneth Tarr
Secretary	Chuck Adams
Assistant Secretary	Mary Wheeler
Assistant Secretary	Michael Bishko

- 110 Assistant Secretary Vicki Gartland
- 111 Assistant Secretary Craig Wrathell
- 112 Treasurer Craig Wrathell
- 113 Assistant Treasurer Jeff Pinder

114 No other nominations were made.

115

116 **On MOTION by Mr. Tarr and seconded by Mr. Bishko, with all in favor,**
 117 **Resolution 2021-03, Designating a Chair, a Vice Chair, a Secretary, Assistant**
 118 **Secretaries, a Treasurer and an Assistant Treasurer of the Mediterra**
 119 **Community Development District, as nominated, and Providing for an Effective**
 120 **Date, was adopted.**

121

122

123 **EIGHTH ORDER OF BUSINESS**

Update: October Cane Toad Report

124

125 Mr. Greenberg recommended continuing the program next year, with the same number
 126 of scheduled visits; the program was included in next year’s budget. He mentioned that
 127 feedback to the District and MCA was favorable and commended the contractor, Staff and the
 128 Board for running a successful program. He would draft a letter to the community about the
 129 program for Mr. Adams to distribute. Mr. Tarr noted Medici hired Pesky Varmints, LLC, to
 130 address iguana issues, as they cannot just be removed using the same methods as for Cane
 131 Toads.

132

133 **NINTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial
Statements as of September 30, 2020**

134

135

136 Mr. Greenberg presented the Unaudited Financial Statements as of September 30,
 137 2020. Discussion ensued regarding including the Financial Highlights Report in the next agenda,
 138 joint budget related programs with the MCA, etc. The financials were accepted.

139

140 **TENTH ORDER OF BUSINESS**

**Approval of October 21, 2020 Regular
Meeting Minutes**

141

142

143 Mr. Greenberg asked the Board Members to submit their comments to Management
144 prior to meetings. Mrs. Adams would ensure Management sends Mr. Tarr the draft minutes to
145 review prior to placing them in the agenda package.

146 Mr. Greenberg presented the October 21, 2020 Regular Meeting Minutes.

147 The following changes were made:

148 Line 141: Insert "Calabria Condominium Association" after "the"

149 Line 94: Change "Gartner" to "Gartland"

150

151 **On MOTION by Mr. Tarr and seconded by Mr. Bishko, with all in favor, the**
152 **October 21, 2020 Regular Meeting Minutes, as amended to include edits**
153 **submitted to Management and edits made during the meeting, were**
154 **approved.**

155

156

157 **ELEVENTH ORDER OF BUSINESS**

Staff Reports

158

159 **A. District Counsel: *Hopping Green & Sams, P.A.***

160 There being no report, the next item followed

161 **B. District Engineer: *Johnson Engineering, Inc.***

162 • **Discussion: Extension of Veterans Parkway and Potential Impacts to Mediterra**

163 Mr. Tilton stated that he reviewed the application for the proposed school and did not
164 find any adverse issues, from a water management standpoint. Mr. Adams distributed the
165 handouts provided by Mr. Tilton, including graphics of the stormwater ponds and dry retention
166 areas (DRAs), which indicated the location of the proposed school and affected areas.

167 Mr. Tilton reviewed the proposed roadway extension project scheduled in Phase 2,
168 which proposed extending the western outfall structure, "Western Coco2", currently
169 discharging into a wooded area. He must review the design calculations, requested from the
170 Design Engineer, to ensure the proposed extension to the culvert connection, along the outer
171 side of Mediterra's boundary, was beneficial and not a detriment to the existing structure. He
172 must also determine how much head loss was in the length of the pipe. Discussion ensued
173 regarding installing a flow data device to obtain current flow data, defining a detention versus a
174 retention pond, changes to water levels, the deadline to object to the project, etc.

175 This item will remain on the agenda.

176 Mr. Tilton would review the calculations and calculate them if he is unable to obtain the
 177 documents and report his findings to the Board. Then, a decision can be made regarding
 178 contacting the South Florida Water Management District (SFWMD) to point out any
 179 shortcomings, which would be when the SFWMD could reopen the permit.

180 In response to a request to track the permit extension letters to fill Lake 74, Mr. Tilton
 181 stated that he would schedule a call with Mr. Johnson to discuss it. Mr. Johnson was asked to
 182 research the District’s legal position regarding the permit extensions, relative to COVID-19 and
 183 other Executive Orders from the Florida Governor.

184 **C. District Manager: *Wrathell, Hunt and Associates, LLC***

- 185 • **NEXT MEETING DATE: January 20, 2021 at 3:00 P.M.**

- 186 ○ **QUORUM CHECK**

187 All Supervisors confirmed their attendance at the January 20, 2021 meeting.

188 **D. Operations Manager: *Wrathell, Hunt and Associates, LLC***

189 The Field Operations Report was included for informational purposes.

- 190 ▪ **Renew Lake and Wetland Maintenance Contract – SOLitude Lake Management**
 191 **This item was an addition to the agenda.**

192 Mrs. Adams presented an offer from SOLitude Lake Management (SOLitude) to renew
 193 the contract at the current price, for three consecutive years, if the Board decides not to utilize
 194 a sealed bid process. The contract is set to expire January 31, 2021. Mr. Greenberg polled the
 195 Board regarding proceeding with renewal.

196 **Mr. Greenberg opened public comments.**

197 No one from the public spoke.

198 **Mr. Greenberg closed public comments.**

199

200 **On MOTION by Mr. Tarr and seconded by Ms. Gartland, with all in favor,**
 201 **renewing the SOLitude Lake Management Lake and Wetland Maintenance**
 202 **Contract, at the current price for the next three years, was approved.**

203

204

205 Mrs. Adams reported the following:

- 206 ➤ RCS: SOLitude scheduled the aeration repairs and anticipated completion by the end of
 207 the month.

208 In response to Mr. Greenberg's question, Mrs. Adams stated that SOLitude uses the
209 same notification procedure for pipe cleaning services; however, RCS held up on the work
210 orders, which caused further delays in the required repairs. Mrs. Adams would ask SOLitude to
211 copy her on all repair notices to RCS.

212 ➤ Littoral Plantings: Ms. Smith would inspect the project next week. EarthBalance
213 scheduled an inspection to ensure there are no floaters, as a result of the storm this week.

214 ➤ Lake 35 Riprap and Lake 13 Projects/Financial Impact: Scheduling of the lake bank
215 remediation project for Lake 35 is delayed until after Easter.

216 Discussion ensued regarding the budget. The pipe cleaning expenses and budgeted
217 amounts were also discussed. Per Mr. Greenberg, a breakdown of the amount budgeted and
218 how much was spent should be provided at the next meeting. He directed Staff to provide the
219 Fiscal Year budget to each Board Member, under separate cover. Regarding the Lake 13
220 project, Mr. Adams stated that a proposal from Anchor Marine would be presented for
221 approval at the next meeting.

222 Mr. Greenberg felt that, if something needs to come before the Board for a vote, it
223 should not be just included in the Operations Report; rather, it should be an agenda item for
224 consideration and a vote. Mr. Greenberg stated that, to him, when something is in the
225 Operations Report, it is something that the Board previously established a policy on or
226 appropriated the money for and then Staff took action based on the Board's decision. He
227 indicated that, going forward, the Operations Report should be restricted to the
228 implementation of a policy or Board-approved appropriation for the expenditure of CDD
229 money.

230 Mrs. Adams stated that she would include the following items in the next agenda:

231 ➤ A revised Financial Impact Statement with a breakdown of October's actual costs versus
232 the budgeted amount.

233 ➤ The Fiscal Year 2021 budget.

234 ➤ The Lake 13 Project bids and the October minutes that included discussion of the
235 project.

236 ➤ Calabria Project: A response was pending from Mr. Clerico about the proposals to trim
237 back vegetation in the conservation area to the survey stakes. The last proposal, for \$4,400,
238 was obtained from Lumberjacks.

239 • **Key Activity Dates**

240 The November Key Activity Dates Report was included for informational purposes. Mrs.
241 Adams would update the Report after the meeting.

242

243 **TWELFTH ORDER OF BUSINESS**

Action/Agenda or Completed Items

244

245 Items 5, 7, 8, 10 - 14, 16, 17, 19, 20, 23 and 24 were completed.

246

247 **THIRTEENTH ORDER OF BUSINESS**

Old Business

248

249 There being no old business, the next item followed.

250

251 **FOURTEENTH ORDER OF BUSINESS**

Supervisors' Requests

252

253 Mr. Tarr stated that a Collier County Representative told him that Mediterra CDD
254 needed to submit a formal request to have the Tax Notice and certain content on the Collier
255 County insert corrected to reflect Mediterra CDD's legal name. Mr. Adams would send a letter
256 to Ms. Cindy Pickett, at the Collier County Tax Collector, regarding any required changes.

257 Ms. Gartland requested a map. Mrs. Adams stated she would send one to her.

258

259 **FIFTEENTH ORDER OF BUSINESS**

Public Comments

260

261 There being no public comments, the next item followed.

262 Mrs. Adams stated that Staff ordered a clock to commemorate Mr. Van Tassel's service
263 on the Board. Mr. Greenberg will take the clock to Mr. Van Tassel's residence after the meeting.

264

265 **SIXTEENTH ORDER OF BUSINESS**

Adjournment

266

267 There being nothing further to discuss, the meeting adjourned.

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On MOTION by Ms. Wheeler and seconded by Mr. Tarr, with all in favor, the meeting adjourned at 4:25 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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279

280

281 _____
Secretary/Assistant Secretary

_____ Chair/Vice Chair

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

13C

MEDITERRA COMMUNITY DEVELOPMENT DISTRICT

BOARD OF SUPERVISORS FISCAL YEAR 2020/2021 MEETING SCHEDULE

LOCATION

*Bella Vita I Room at the Sports Club at Mediterra
15735 Corso Mediterra Circle, Naples, Florida 34110*

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 21, 2020	Regular Meeting	9:00 AM
Join Zoom Meeting: https://us02web.zoom.us/j/85378255019 Meeting ID: 853 7825 5019 Dial by your location: 1-929-205-6099 Meeting ID: 853 7825 5019		
November 18, 2020	Regular Meeting	3:00 PM
January 20, 2021 CANCELED	Regular Meeting	3:00 PM
March 3, 2021	Regular Meeting	3:00 PM
April 21, 2021	Regular Meeting	3:00 PM
May 19, 2021	Regular Meeting	9:00 AM
June 16, 2021	Regular Meeting	9:00 AM
August 18, 2021	Public Hearing & Regular Meeting	9:00 AM

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

13D

MEDITERRA CDD

Key Activity Dates

Updated: March 2021

Description	Reference	Submit To	Due Date	Date
Cane Toad Removal	SOP	N/A	The Cane Toad removal project will commence in April. Will continue 2 night visits per month (June through October). With Tadpole removal September/April.	4/2021 thru 10/2021
Special Assessment Off-Roll	The Club @ Mediterra	Carmin Maureci	The Special Assessment Off-roll are due at the end of October (typically received/booked in November) and end of April (typically received/booked in May). The Club to be invoiced March 25th and September 25th yearly. Past due if received on April 26th and October 26th. Late Payment triggers acceleration.	3/25/2021
Wetland Maintenance	SOP	N/A	Wetland Maintenance as required by SFWMD is to be performed at a minimum of two times per year.	3/2021 & 9/2021
Annual Financial Report	190.008/218.32 & 39	Florida Department of Financial Services	45 days after the completion of the Annual Financial Audit but no more than 9 months after end of Fiscal Year. Management to provide update when completed. Per the request of the Board, to be provided in their May agenda package yearly. Due to COVID-19, the audit will be presented at the June meeting.	6/1/2021
Proposed Budget	189.016, 189.418 & 200.065	Due to local governing authority (county or municipality)	Due to local governing authority (county or municipality) by June 15th each year.	6/15/2021
Assessment Roll Certification	Local County requirement.	Local County Tax Collector	For most counties, submission and certification of the annual assessment roll is due by September 15th each year.	9/15/2021
Insurance Renewal	SOP	N/A	Bind Insurance for upcoming Fiscal Year with an effective of October 1st thru September 30th	10/1/2021
Adopted Budget	189.016, 189.418 & 200.065	Due to local governing authority (county or municipality)	Due to local governing authority (county or municipality) by October 1st each year.	10/1/2021

TRIM Compliance Report	200.068	Department of Revenue, Property Tax Oversight, Trim Compliance Section	No later than 30 days following the adoption of the property tax levy ordinance/resolution (if levying property taxes)	10/15/2021
Canna Lilly cut back	SOP	N/A	Seasonal cut back and removal of large stands of Canna Lilly on lake banks owned by the District, to reduce seasonal unsightliness and promote new lush and vigorous growth. Program to be considered/completed between Thanksgiving and Christmas holidays each year if necessary.	November/December yearly.
Qualified Public Depositor Annual Report to CFO	280.17	Department of Financial Services- Division of Treasury - Collateral Management.	By November 30 of each year, file annual report for the period ending September 30, 2019	11/30/2021
Fiscal Year Annual District Filing Fee and Update Form	190,189.064 & 189.018 & Chapter 73C-24, F.A.C.	Florida department of Economic Opportunity (Special District Accountability Program)	Annual filing fee of \$175 is paid to the Florida department of Economic Opportunity. The filing of the Update Form is required to verify the status of the Special District and to update any changes (including changes to the registered agent). Filing Fee invoice and Update Form is mailed out by the State on October 1st of each year. The fee and form are due and must be postmarked by the following December 3rd.	12/3/2021
Laptop @ MCS	SOP	Tim Richards - MCA General Mgr.	Mr. Adams will have all necessary items, laptop, etc., kept up-to-date at the MCA and provide instructions to Ms. Johnson.	On-going
Special Assessment Off-Roll	The Club @ Mediterra	Carmin Maureci	The Special Assessment Off-roll are due at the end of October (typically received/booked in November) and end of April (typically received/booked in May). The Club to be invoiced March 25th and September 25th yearly. Past due if received on April 26th and October 26th. Late Payment triggers acceleration.	10/25/2021
Certification of District Registered Voters	190(3)(a)(2)(d)	District receives annually from the local Supervisor of Elections	Due April 15th of each year and must be read into the record at a regularly scheduled meeting (no additional filing is required)	4/15/2021
Interconnecting Drain Pipe inspection and cleanout	SOP	N/A	Annual inspection and clean out of all lake and wetland interconnecting drain pipes and control structures, that are owned and operated by the District, where the percentage of pipe block exceeds 25%. Inspections to commence February 1st, with cleaning to be completed during the month of May	2/2021 thru 5/2021

Padova Interconnect Structure Lake 25 to Lake 26	SOP	N/A	Cost to Repair the which was comprised by a sinkhole located between structures #66 (L-25) and #69 (L-26). Repairs will consist of a CIPP (Cured in place pipe) UV Liner in approximately 250 feet of 24" RCP pipe. Board approved at the August 19th meeting. Total cost \$78K and has been budgeted for the 20/21 Fiscal year.	20/21 Budget year
Bank Stabilization Project	SOP	N/A	20/21 Budget - Rip/Rap install project to be completed on Lake 35. (As of 2019 current proposal cost \$38K). Include rip/rap of headwall in that cove area.	5/1/2021
Lake Audit Report	SOP	N/A	Annual inspection and report of all District owned lakes. Report includes review of specific items related to water quality, lake maintenance deficiencies, littoral plant health and population, structural integrity of lake banks and pipework, aerator operation and any unauthorized activities in or adjacent to the lakes. Report will be include in the June agenda package.	April thru May 2021
Littoral Planting Project	SOP	N/A	Lakes identified during the 2020 Lake Audit, (Lakes 12, 18-19, 27/28, 29 and 40) were planted the week of November 2nd. Total cost \$6,325.00	20/21 Budget year
Headwall & Mitered End Pipes	SOP	N/A	Budget Discussion: \$911,400.0- - 147 headwalls = \$6,200.00 each.	On-going
Qualified Public Deposit Identification and Acknowledgement Form	280.02	Maintain original document in District Reports	Complete each time a new account is opened with a Qualified Public Depository.	
Bond - Continuing Disclosure	Bond Indenture	E.M.M.A. (Electronic Municipal Marketing Access) and Bond Trustee	Bond indentures generally require continuing disclosure of financial information to bond holders that may impact the bondholders investment. During construction, many bond indenture require quarterly reporting concerning the status of construction, development and real estate closings. Additionally, annual disclosure include posting annual independent audit reports and annual budgets reflecting assessment information. Generally, any material event affecting the bonds must be disclosed timely.	
Bonds - Arbitrage	IRS Regulation	IRS - if a rebate is due.	The Bond Indenture refers to IRS rules which state an issuer must pay (an Arbitrage) rebate installment for computation dates that occur at least once every 5 years. Rebate payments are due within 60 days after each computation date. The final rebate payment for an issue is due within 60 days after the issue is discharged. See IRS Regulation Section 1.148-3(e) through (g).	

MEDITERRA
COMMUNITY DEVELOPMENT DISTRICT

14

MEDITERRA CDD

#	MTG DATE ADDED TO LIST	ACTION OR AGENDA OR BOTH	ACTION/AGENDA or COMPLETED ITEM	ONGOING	POSSIBLY COMPLETED BEFORE NEXT MTG	COMPLETED	MTG DATE MOVED TO COMPLETED
1	03.01.18	ACTION	Per Mr. Greenberg, Mr. Adams to ensure removal of all items from the Completed Items List that are six months old or older.	X			
2	10.17.18	ACTION	Mr. Adams will have all the necessary items, laptop, etc., kept up-to-date at the MCA and provide instructions to Ms. Johnson on a semi-annual basis.	X			
3	01.16.19	ACTION	Going forward, Johnson Engineering to take annual sediment samples only at the outfall lakes that contain muck, along with Lake 35 the same time each year and reduce water quality samples to once in July except for Lake #55 adding September, only if there are issues. Staff to continue to provide year over year tables for nitrogen and phosphorous.	X			
4	01.16.19	ACTION	Per Mr. Greenberg, District Staff to monitor Lake #3 closely for signs of degradation due to the Distinctive Homes Project south of Padova.	X			
5	10.16.19	ACTION	Staff to arrange to have riprap installed around the headwall of Lake #35, during the Spring of 2021 bank stabilization project. 11.18.20 Project would be scheduled after Easter.	X			
6	10.16.19	ACTION	Per Mr. Tarr, Staff to ensure that the contractor monitors the two signature lakes at the entrance of Mediterra West and make certain that the spikerush does not exceed 15' from control level.	X			
7	05.27.20	ACTION	Mr. Adams and Mr. Tilton to file an extension letter with the SFWMD, as soon as the COVID-19 Executive Orders are lifted. 11.18.20 Mr. Tilton to track extension letters regarding permit to fill Lake 74 and schedule call with Mr. Johnson to discuss it. Mr. Johnson to research the District's legal position.	X			
8	10.21.20	ACTION	Mr. Adams to change The Club to on-roll assessment billing and collection of assessments, commencing in Fiscal Year 2022.	X			
9	10.21.20	ACTION	Mr. Adams to inform residents about prepayment options for debt service assessments related to bonds.	X			
10	10.21.20	ACTION	Ms. Willson to provide information relating to refinancing the bonds.	X			
11	11.18.20	ACTION	Ms. Gartland to send W-4 to Management to receive Board Member Compensation.	X			
12	11.18.20	ACTION	Mr. Greenberg to prepare draft letter to the community regarding project being implemented in the 2021 year and will send it to Mr. Adams to distribute to residents.	X			

MEDITERRA CDD

#	MTG DATE ADDED TO LIST	ACTION OR AGENDA OR BOTH	ACTION/AGENDA or COMPLETED ITEM	ONGOING	POSSIBLY COMPLETED BEFORE NEXT MTG	COMPLETED	MTG DATE MOVED TO COMPLETED
13	11.18.20	ACTION/AGENDA	Mrs. Adams to ensure the October Financial Highlights Report is included in the next agenda package, update Lakes 35 and 13 portion of report, add Lake 13 project as an agenda item, include items such as the Lake 13 proposal, a breakdown of actual costs versus the budgeted amount and the FY 2021 budget, in the agenda package.	X			
14	11.18.20	ACTION	Board Members are to submit their comments, after reviewing meeting minutes, to Management prior to the meetings.	X			
15	11.18.20	ACTION	Mrs. Adams to ensure Mr. Tarr is sent draft minutes to review prior to placing them in the agenda package.	X			
16	11.18.20	ACTION/AGENDA	Mr. Tilton to review the design specifications from GradyMinor, the Design Engineer, regarding the extension of Veterans Parkway and potential impact to Mediterra; if unable to obtain documents he was instructed to make the calculations and report the findings to the Board. This item would remain on the agenda.	X			
17	11.18.20	ACTION	Mr. Johnson to research the Florida Governor's Executive Order, in relation to the permit and COVID-19.	X			
18	11.18.20	ACTION	Mrs. Adams to ask SOLitude to copy her on all aeration repair notices sent to RCS.	X			
19	11.18.20	ACTION	Ms. Smith to inspect the littoral plantings project next week. EarthBalance scheduled inspections this week to ensure there are no floaters due to a recent storm event.	X		X	
20	11.18.20	ACTION	Mrs. Adams waiting for Mr. Clerico to respond to proposals to trim conservation area.	X			
21	11.18.20	ACTION	Mrs. Adams to update the Key Activity Dates Report.	X			
22	11.18.20	ACTION	Mr. Adams to contact the Tax Collector and direct them to correct Mediterra CDD's name on the Tax Notice and Collier County insert and update information.	X			
23	11.18.20	ACTION	Mrs. Adams to send Ms. Gartland a District map.	X			
24	11.18.20	ACTION	Mr. Greenberg to deliver Mr. Van Tassel's commemorative clock and photographs to his residence.	X			

MEDITERRA CDD

#	MTG DATE ADDED TO LIST	ACTION OR AGENDA OR BOTH	ACTION/AGENDA or COMPLETED ITEM	ONGOING	POSSIBLY COMPLETED BEFORE NEXT MTG	COMPLETED	MTG DATE MOVED TO COMPLETED
1	05.27.20	ACTION	Mr. Greenberg to print Agendas for for future virtual meetings.			X	06.17.20
2	5.27.20	AGENDA	Staff to include the Stormwater System/Flooding in Brendisi on the June Agenda			X	06.17.20
3	5.27.20	ACTION	Per Mr. Tarr, Mr. Radford to tour the Brendisi neighborhood and report his findings at the next meeting.			X	06.17.20
4	5.27.20	AGENDA	Staff to include Discussion: Results of the ROV inspections of the 5 outfall structures from MRI			X	06.17.20
5	5.27.20	ACTION	Mrs. Adams to forward the aeration Reserve Study to the Board. Mr. Adams to provide the revised proposed 2021 budget prior to the June meeting.			X	06.17.20
6	5.27.20	ACTION	Mr. Adams to notify the Secretary of State and the Supervisor of Elections of candidates up for election in the November General Election and follow up.			X	06.17.20
7	5.27.20	ACTION	Management to forward the Registered Voter data from the SOE to Ms. Wheeler and Mr. Van Tassel			X	06.17.20
8	06.17.20	ACTION	Mrs. Adams to add having on-site technicians report non-working aerators to SOLitudes' scope of work.			X	10.21.20
9	06.17.20	ACTION	Mrs. Adams to proceed with EarthBalance installation of littoral plants in Fiscal Year 2020 and coordinate installing riprap in Fiscal Year 2021			X	10.21.20
10	06.17.20	ACTION	Mrs. Adams to coordinate repairs for the items listed in MRI's report.			X	10.21.20
11	06.17.20	ACTION	Mr. Adams to have the revised Rules of Procedure and Internal Controls Policy posted to the District's website.			X	10.21.20
12	08.21.19	ACTION	With regard to the financials, Mr. Adams to make sure that fund balance is transferred to avoid a finding in next year's audit.			X	11.18.20
13	10.16.19	ACTION	Per Mr. Greenberg, Staff to include a presentation from the District Engineer on the next agenda regarding the next steps for the Lake #74 repurposing project.			X	11.18.20
14	10.16.19	ACTION	Per Mr. Greenberg, Mr. Adams to provide Supervisors with the email address of the staffer responsible for sending out agenda packets so that Supervisors can contact that person and alert them of the correct forwarding address. Board Members requested to cc her supervisor.			X	11.18.20

MEDITERRA CDD

#	MTG DATE ADDED TO LIST	ACTION OR AGENDA OR BOTH	ACTION/AGENDA or COMPLETED ITEM	ONGOING	POSSIBLY COMPLETED BEFORE NEXT MTG	COMPLETED	MTG DATE MOVED TO COMPLETED
15	11.20.19	ACTION	Mr. Tilton to proceed with newly assigned tasks #3 and #4 listed in Professional Services proposal, dated August 12, 2019, to obtain permit and topographic survey, to repurpose portions of Lake 74 and provide progress reports to the Board.			X	11.18.20
16	03.11.20	ACTION	Mr. Tilton to proceed with permit process and change drawings reflecting the two parcels that are CDD-owned and forward package to Mr. Adams, who would scan and circulate the documents to Board Members.			X	11.18.20
17	03.11.20	ACTION	Mr. Adams to inquire about reducing the interest rate on the aeration loan and report his findings at the next meeting.			X	11.18.20
18	03.11.20	ACTION	Mr. Adams to include SFWMD maintenance items on the next agenda.			X	11.18.20
19	05.27.20	ACTION/AGENDA	Mr. Adams to incorporate and additional \$60,000 in the budget for SFWMD permitting and on the June Agenda.			X	11.18.20
20	06.17.20	ACTION	Mr. Tilton to coordinate having Pipe #131 surveyed, for Mr. Radford to proceed with pipe inspection and present proposal for repairs.			X	11.18.20
21	06.17.20	ACTION	Mr. Adams to revise proposed Fiscal Year 2021 budget.			X	11.18.20
22	10.21.20	ACTION	Mr. Adams to have the February 17, 2021 meeting deleted from the Fiscal Year 2021 Meeting Schedule and change the March 17, 2021 meeting to March 3, 2021.			X	11.18.20
23	10.21.20	ACTION	Mr. Adams to include consideration of appointing Ms. Gartner to the Board on the November agenda.			X	11.18.20
24	10.21.20	ACTION	Mrs. Adams to request a quote from Cintron Landscaping.			X	11.18.20
25	10.21.20	ACTION	Mrs. Adams to have cane toad photos added to the CDD website.			X	11.18.20